

## *Approved Minutes*

---

### HEITC

#### Higher Education Information Technology Committee

Sub-Committee of ICTL

Idaho Council for Technology in Learning

---

**Idaho Education Association Headquarters – Basement Conf. Rm.**

**620 North 6<sup>th</sup> Street, Boise**

**March 27, 2003**

---

#### Attendance

---

#### **Committee Members and Guests:**

Randy Bow

Christine Brady – not present

Gens Johnson

Ann Joslin, HEITC Chair

Terry Lay

Dave O'Neill

Monti Pittman – not present

Nancy Szofran

Dan Hawkins

Gretchen Rader

Allen Schmooch

Art Brown – guest speaker

Carmen Rahm

Glenn Wilde

The Higher Education Information Technology Committee meeting began at 9:03 am. HEITC Chair, Ann Joslin asked everyone present to introduce themselves.

---

#### Minutes

---

**Motion 1:** Dave O'Neill moved to accept the minutes and the motion was seconded by Glenn Wilde. A vote was taken and passed.

---

#### IBM Global Networks/Ceristar update on Feasibility study

---

Art Brown, from Ceristar, gave the committee a progress report on the Ed.Net feasibility study. Phase I of the feasibility study has not been completed at this time. The purpose of the feasibility study is to determine if a migration to an IP converged Idaho "L" backbone could be achieved. There will be a feasibility study first for higher education and then for K-12.

The higher education feasibility study will include the following:

- U of I WAN VPN
- ED.NET Services to University Place
- ED.NET I2 / Boise Hub Services
- ED.NET Services for higher institutions
- Forecast of future applications and development of their requirements for ED.NET Backbone Services

The K-12 feasibility study will include the following:

- Requirements and Justification for Network Services, Applications and Connectivity - 3-year plan. This will include a funding plan for the required K-12 network services. Target Date Sept 2003.
- Higher Education requirements for Services to K-12
- Development of ED.NET Services to meet K-12 Network Services requirements

The scope of the Ed.Net feasibility study will include the University of Idaho Campus, University Place/I2 Boise State, All seven Idaho Higher Education Institutions, Idaho K-12 Network Services (Including Alberston's project (ISIMS)). All seven Higher Education Institutions are required for the "L". After the base of the backbone "L" is established, ED.NET will scale to meet the increased bandwidth requirements for the following:

- K-12
- Higher Ed applications
- Higher Ed / K-12 joint applications

Nancy Szofran reported on her meetings with the K-12 stakeholders, IBM, CRI Advantage and the Albertson Foundation. A subcommittee was developed to do survey all schools in Idaho in order to determine what is going to be needed to provide connection and services. Gens Johnson mentioned the ability of digital television to reach almost every K-12 school. Next the group discussed options for funding these services. The possibility of using E-Rate funds was mentioned. The application process for E-Rate would be completed by the State rather than each individual school.

---

## Business Plan

---

During the discussion of the Business Plan, it was decided that a specific budget needs to be included in order to be complete for presentation. Once the budget request is complete, the business plan will then be taken to the Executive Director of the State Board, Gary Stivers, in addition to the higher education institutions to get direction for approval. The budget request needs to emphasize the future savings that will come with Ed.Net.

Next the committee discussed the role libraries should play in the network. A meeting will be arranged in the near future with the librarians from each higher education institution in order to discuss a centralized library system. It seems that there would also be cost reduction for each library if the system was centralized rather than individualized. Applications and licensure for services would be only one group charge.

---

### Updates

---

HEITC members, Nancy Szofran, Ann Joslin, Dave O'Neill and Glenn Wilde, updated the rest of the committee on their work at the K-12 State Technology Plan meeting on March 13-14, 2003. Nancy worked on assessment and evaluation. She stressed the importance of data collection and reporting from the districts and the State. Ann informed the group about LiLI and Dave discussed Ed.Net. Glenn mentioned that one of the big issues at the meeting was the meaning behind State provisions to districts. All agreed that there were many commonalities between the K-12 plan and the higher education plan.

---

### Data Strategy

---

Nancy commented on the need for the State to streamline requests for data and reports on that data. She presented handouts that demonstrated what data institutions are currently asked to submit. She recently attended the SHEEO (State Higher Education Executive Officers) conference in Ohio where she observed an impressive model for electronic submission of reports. She proposed HEIS, a comprehensive relational database for Idaho. Her overview included the following elements:

- Analytical Capabilities
- Web Based System
- State of the art technology and architecture
- Cutting edge data extensions

---

### IT Issues at Remote Sites

---

Remote sites were discussed regarding status of data collection. Once data collection is complete, issues will then be examined.

---

### Next Meeting and Adjournment

---

The next meeting will be announced at a later date. A date in April is being considered. The chair, Ann Joslin, adjourned the meeting at 3:55 pm.